

MINUTES - September 19, 2007

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:30 p.m. with Mr. Gabauer presiding.

Sunshine Law Statement

The Board Secretary read the following statement: In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Dansbury, Mr. DiLemme, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. ABSENT: Ms. Cheesman (arrived at 7:55 p.m.), Ms. Gens (arrived at 7:50 p.m.), Ms. Glenn, Ms. Trogon.

Also attending were: Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Liz Brotherton, Linda Eaton, Jennifer Purdy, Teresa Pappano, Jacqueline Chen, Dan Cumming, Pat Lynch, Rob Walder, Mark Damon, Ed Chmiel, Reba Snyder.

Visitors attending: Don Alm, Cheryl Alm.

D. PRESENTATION

1. Kid Writing - Presentation by Ms. Kathy Siegfried and Ms. Barbara Mintzer

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E. PRESIDENT GABAUER'S REPORT & APPROVAL OF MINUTES

1. A motion was made by Ms. Dansbury, seconded by Mr. Lynch to approve the Minutes from 8/8/07 and 8/15/07.

Motion unanimously approved. (Ms. Gens was present for this vote)

F. PUBLIC FORUM

G. ATHLETIC REPORT - Mr. Anthony DiLemme

A motion was made by Mr. Lynch, seconded by Ms. Dansbury to approve the following:

1. Coaches for 2007-2008 with stipends as per Contract:

Ms. Amy Coles - Head Field Hockey Coach for BRMS - Step 1, \$3,350

Mr. Jason D'Annunzio - moving from Head Field Hockey Coach to Head Girls' Soccer Coach at BRMS - Step 1, \$3,350

Ms. Kristen Johansson as Assistant Girls' Soccer Coach at BRMS - flat rate stipend of \$1,500

Mr. Ernie Covington - ½ Assistant Football Coach at BRHS - ½ of Step 1, \$1,892.50

Mr. Rob Shappell and Mr. Mike Brennan - Athletic Coordinators for BRHS. Mr. Shappell will do Fall and Spring so he can continue to coach basketball and Mr. Brennan will fill in for him in the winter.

2. Remove Mr. Jim Wick from Football at BRHS and Ms. Courtney Clemens from Field Hockey at BRMS, previously approved.
3. Accept Mr. Chris Glenn's resignation from the position of Freshman Boys' Basketball Coach.

Motion unanimously approved. (Ms. Cheesman was present for this vote)

H. BUILDINGS & GROUNDS REPORT - Mr. Brian Lynch

Information from meeting held on 9/11/07 as attached to the minutes.

I. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon

No report

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J. FINANCE REPORT - Ms. Pauline Glenn

No report

K. NEGOTIATIONS REPORT - Ms. Joann Dansbury

1. Transportation Negotiations - tentative meeting 10/3/07 at 6pm.

L. PERSONNEL REPORT - Ms. Kim Zablow

A motion was made by Ms. Dansbury, seconded by Mr. DiLemme to approve the following:

1. Appointments, Per Superintendent's Recommendation

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to accept resignation of Ms. Christine Ditta from the position of full time Instructional Aide in PMS PS Program, effective September 1, 2007.
- b. Motion to accept resignation of Ms. Kim Fisher from the position of part time Instructional Aide at MIS, effective September 1, 2007.
- c. Motion to accept resignation of Ms. Christine Brown from the position of part time Instructional Aide at PMS, effective September 1, 2007.
- d. Motion to accept resignation of Ms. Gloria Brown from the position of Bus Attendant, effective September 1, 2007.
- e. Motion to approve Ms. Erin Ingalsbe as Teacher of Computer Education as leave replacement, effective September 1, 2007 to January 28, 2008, **BA+18, Step 1 with a salary of \$44,940, pro-rated.**
- f. Motion to approve Ms. Elizabeth Hill part-time (25.5 hours per week) Health/PE Teacher at BRMS, effective September 1, 2007 through June 30, 2008, BA, Step 1 with a salary of \$32,058.

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- g. Motion to approve Ms. Angela Casey as part time (25.5 hours per week) Instructional Aide in CBS, Grade 3, Self-Contained Class, Step 1, Salary \$13,352, effective September 1, 2007 through June 30, 2008.
- h. Motion to approve Ms. Cheryl Whitehouse as full-time Instructional Aide in PMS PS Autistic Program, Step 1, Salary \$18,123, effective September 1, 2007 through June 30, 2008.
- i. Motion to approve Ms. Elaine Vannozzi as full-time Instructional Aide in PMS PS Autistic Program, Step 1, \$18,123, effective September 1, 2007 through June 30, 2008.
- j. Motion to approve Ms. Christina Stimson as full-time Instructional Aide in the PMS PS Program, Step 1, Salary \$17,017, effective September 1, 2007 through June 30, 2008. This replaces the resignation of Ms. Christina Ditta.
- k. Motion to approve Ms. Kaitlyn Prairie as part-time (25.5 hours per week) Instructional Aide at PMS, Step 1, Salary \$13,352, effective September 1, 2007 through June 30, 2008. This replaces the resignation of Ms. Christine Brown.
- l. Motion to approve Ms. Karen Roscoe as part-time (25.5 hours per week) Instructional Aide at BRHS, Step 1, Salary \$13,352, effective September 1, 2007 through June 30, 2008.
- m. Motion to approve Ms. Sharon Scully as General Aide, 10.5 hours per week, at BRMS, Step 1, salary of \$5,496, effective September 1, 2007 through June 30, 2008.
- n. Motion to approve Employee #5106 extension of maternity leave of absence for 3 more weeks through November 5, 2007.
- o. Motion to approve Ms. Laura Muldowney as replacement at PMS, BA, Step 1, salary of \$44,000, pro-rated, effective September 1, 2007 through November 5, 2007.
- p. Motion to approve Ms. Julianne Bacovin as Kindergarten Teacher at PMS, BA+30, Step 1, salary of \$45,175, effective September 1, 2007 through June 30, 2008.
- q. Motion to approve Employee #4284 medical leave from September 18, 2007 through approximately October 16, 2007.

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- r. Motion to approve Ms. Amanda Mackel as Athletic Trainer, salary of \$44,000 (eleven month position), effective date to be determined.
- s. Motion to approve temporary reassignment of Ms. Robin Blauth from General Aide to Instructional Aide to cover for employee on leave.
- t. Motion to approve Ms. Ellen Wilson as full time bus aide, Step 1, salary of \$7,740, effective September 1, 2007 through June 30, 2008.
- u. Motion to approve Ms. Erin McDonagh as full time bus aide, Step 1, salary of \$7,740, effective September 18, 2007 through June 30, 2008.
- v. Motion to approve Ms. Tiffany Blanchard as part-time Instructional Aide (25.5 hours per week) at MIS, salary \$13,352, effective September 1, 2007 through June 30, 2008. This replaces the resignation of Ms. Kim Fisher.
- w. Motion to approve CER personnel as per list distributed 9/5/07.
- x. Motion to approve Ms. Kjispen Torkelson as OT intern, to observe Ms. Christina Kittel, Occupational Therapist, effective September 27, 2007 through November 15, 2007.
- y. Motion to approve Mr. Joseph Sprague to intern in the District as part of School Principal Leadership Course at Drexel University from 9/24/07 to 12/16/07.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSENT: Ms. Glenn, Ms. Trogdon. ABSTENTIONS: None.

Motion unanimously approved.

2. A motion was made by Ms. Gens, seconded by Ms. Zablow to approve Substitute Personnel:

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are note in **bold/black** type.

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a. Additional Substitute Teachers to be added:

Ms. Rita Ponzio (D)

Mr. Tamaso Migliaccio (D)

Motion unanimously approved.

M. POLICY REPORT - Mr. Brian Lynch

A motion was made by Mr. Lynch, seconded by Ms. Dansbury to approve the following:

1. Motion to approve at 2nd Reading - Policy 1432.1
Use Policy of Auditorium
2. Motion to approve at 2nd Reading - Policy 5000,
Admission of Students
3. Motion to approve at 2nd Reading - Policy 2120,
Organizational Chart
4. Motion to approve at 2nd Reading - Policy 9001,
Mission Statement

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Glenn, Ms. Trogdon.

Motion unanimously approved.

N. TECHNOLOGY REPORT - Ms. Joann Dansbury

August Technology Report as attached to the minutes.

O. SPECIAL EDUCATION REPORT - Mr. Anthony DiLemme

No report

P. CE/R REPORT - Mr. John Gabauer

Efforts were made to contact both mayors regarding CE/R Director's salary and policy changes. The Township mayor was contacted on 9/7/07, 9/13/07 and 9/15/07. He has not responded regarding these items. Mayor Collum said the City is generally positive regarding policy changes.

Q. BCC REPORT - Ms. Heather Cheesman

No report

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R. PTO/PTA/ED FOUNDATION REPORT - Ms. Peggy Gens

1. CBS PTO Executive Board Meeting Notes, 8/30/07:
Bricks are ordered and should arrive within 3 weeks. Installation should be done professionally and was not included in the budget for the project. Mr. Patrick Lynch (BRHS principal) would like them to go around the flagpole. Buildings and Grounds will be involved. The Ed Foundation cards are out. This is the sixth year that they have been sold.

S. SUPERINTENDENT'S REPORT

A motion was made by Mr. DiLemme, seconded by Ms. Dansbury to approve the following:

1. Motion to approve School Business Administrator's Contract
3. Motion to approve Data Entry position, Secretary I, Step 1, 25.5 hours per week (as per BOE meeting of 9/5/07 - job description changes to include "reports to School Business Administrator" and "Performs central registry and all other duties as assigned by the School Business Administrator".)
4. Motion to increase Ms. Marianna Porcelli from 17 hour aide at PMS to 17.5 hours in order to cover added cafeteria duty.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Glenn, Ms. Trogdon.

Motion unanimously approved.

2. Ms. Joann Dansbury, Ms. Peggy Gens, and Mr. Jack Gabauer will attend the Burlington County School Boards Dinner on October 1, 2007.

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T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

A motion was made by Mr. DiLemme, seconded by Ms. Cheesman to approve the following items:

1. ACCEPTANCE OF REPORTS
Board Secretary's Report (June 30, 2007, July 31, 2007, and August 31, 2007)
Treasurer's Report (June 30, 2007, July 31, 2007, and August 31, 2007)
List of Bills (August 2007)
2. A. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
B. Certification of budgetary Major Account/Fund Status
3. Motion to approve Transfer of Funds
4. Motion to approve Monthly Travel Logs
5. Motion to approve increase in contract for Falasca Mechanical in the amount of \$787.50
6. Motion to approve Lincoln Investment Planning & AXA Equitable 457B Compensation Plans
7. Motion to approve Award of Bid to American Bus and Coach for the purchase of one 54-passenger School Bus in the amount of \$75,200 and one 20-passenger Wheelchair Accessible Van in the amount of \$60,100
8. Motion to approve IDEIA Application for 2008: Basic, \$484,600 and Pre-School, \$26,029
9. Press Release
10. Motion to approve the following for mid-day runs effective 9/1/07 - 6/30/08:
Ms. Patti Dixon (driver) for 1-1/2 hours x 180 days @ \$32.66 per day = \$5,878.80
Ms. Peggy Van Mater (bus attendant) for 1-1/4 hours x 180 days @ \$15.35 per day = \$2,763.00
MAIL RUN:
Ms. Joy Odri for 1-1/4 hours x 180 days @ \$26.95 per day = \$4,851.00
ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Glenn, Ms. Trogdon.
Motion unanimously approved.

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U. PRINCIPALS' REPORT

1. August Principals' Reports, including enrollment numbers

V. OTHER ADMINISTRATIVE REPORTS

No reports

W. DISCUSSION/INFORMATION ITEMS - Dr. Monillas

- a. Thank you letter from CBS to Mr. Lukach for sprinkler system donation
- b. Letter to Mr. Planas-Borgstrom regarding auditions for music performances at NJSBA/NASA/NJASBO
- c. Letter from Transportation regarding new bus stops for BRHS students
- d. 2007-2008 Fall Pocket Schedules
- e. Thank you note for breakfast from Staff of PMS
- f. 2007-2008 District Handbook Calendars
- g. **Back To School Nights:**
 - CBS - 9/20/07, 7pm
 - MIS - 9/24/07, 7pm
 - PMS - 9/25/07, 7pm
 - BRMS - 9/26/07, 7pm
 - BRHS - 9/27/07, 7pm

X. NEW HANOVER REPORT

Friday: Kick-off barbecue for Character Cares program. BRHS band performed.

Y. STUDENT REPRESENTATIVE

Student Council has not yet picked a representative.

Z. OLD BUSINESS

No report

AA. BOARD & PUBLIC FORUM

- a. Power School: Mr. Dan Cumming works with building principals. Principals are in charge of Power School for their building.
- b. Press Release: to tax offices in all three municipalities.
- c. St. Mary's bus trip prices have been sent to the school.

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BB. **EXECUTIVE SESSION**

Not necessary

CC. **ADJOURNMENT**

A motion was made by Ms. Dansbury, seconded by Mr. Lynch to adjourn the meeting at 8:55 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

